

Eboard Meeting and Conference Call

~~Vancouver~~ Tacoma, WA

January 16, 2003

Revised: January 23, 2003

Present: Bob Brooks, Matt Fengler, Eric Edwards, ~~Derald Christensen, Matt Carlisle~~, Bill Whitcomb, Vicki Griffiths

Phone: Judy Elliott, George Alton, Howard Hamby, Pat Ryan

Guests: Derald Christensen, MRC, Matt Carlisle, City of Tacoma

Minutes from December 12, 2002:

Minutes approved and forwarded to the web site.

New E-Board Member:

John Harris, Gresham, OR, ~~has been~~was voted and accepted by the Eboard members as a representative from Oregon for the NWPMA. Bill will send a letter of acceptance to John.

2003 Spring Conference:

- The contract with the Sheraton Hotel has been signed for 10 rooms on Monday, 30 rooms on Tuesday and 20 rooms on Wednesday at \$79 per night. Parking will be \$12 per day.
- Information about the shuttle from and to the airport: call 1-800-962-3579.
- The cut-off date to register at the hotel for the guaranteed \$79 is April 7.
- The clauses about the Insurance and the 80% minimum revenue in the Guest Room Attrition have been removed from the contract.
- Instead of starting the conference at noon this year the conference will start at 10 AM with registration starting at 9 AM.
- Software symposium at the end of the first day followed by a social sponsored by the City of Tacoma.
- Wednesday will be data analysis, reporting of data.
- The breezeway will showcase posters and maps brought in by agencies.
- **Requesting WA, OR, and ID conference attendees to ask vendors to attend conference for a hands-on presentation of their products.** Please send the name, phone number and contact person to Matt Fengler, 253-591-5060. Matt will ask Laurel Gray, WSDOT, if they would like to show case what WSDOT does.
- **Agenda ideas:**
 - a. Have agenda items in chronological order: field data, analysis-including coring or NDT testing, reporting.
 - b. IPAC, field rating, software-pro & con, software capabilities & pavement technologies
 - c. The cities and counties will be asked what mode of transportation is used when rating their roads: do they walk, use a car, a bike or moped? What field data collection techniques are used? What software is used? Don Newell will create the language of the survey and send to Bob.
 - d. NDT versus coring?
 - e. State presentations about how roads are rated in WA, OR, ID.
 - f. Have a contest between agencies that produces the best map to display their database of field collection: multi-year impact. Use these exhibits as presentations to share with the conference attendees. What does each agency do with the data?

Matt and Vicki will work on the Registration Form and will mail to Bill for review.

Membership Information:

Some discussion about keeping a current roster of NWPMA members; perhaps have a membership committee. The T2 Center maintains this email list-Listserve-and Bob has offered to continually update if people are willing to give him the information. Bill would like to see all the cities and counties, the T2 Centers of WA, OR and ID, vendors, and any other agency involved with NWPMA on this list.

Survey Form:

The pavement survey was revised and will be added to the ~~fall~~spring registration. Don Newell will compile the results.

Recurring E-Board meetings:

Future E-Board meetings will take place the 3rd Wednesday of each month alternating between Vancouver and Tacoma with 10:00 AM as the start time. The next meeting will be in Vancouver on February 19th at 10 AM.

2003 Fall Conference Topics:

- Discuss the Listserve.
- Use a hotel near the downtown area.
- Bud Furber as a possible speaker: the pavement techniques of other agencies.
- Does anyone have a theme they would like to use for the next conference?

Next Meeting:

The next meeting will be in Vancouver on February 19th at 10 AM.